



Employment Opportunity Treaty 8 Urban CFS Office Supervisor, Post Majority Support Services

Treaty 8 Urban CFS office is hiring a Supervisor for Post Majority Support Services, a new program that will provide individualized support to First Nations youth and young people aged 15–26 who are considered ordinarily resident on reserve, as they prepare for independence. Reporting to the Director, PMSS, the Supervisor will be responsible to oversee the PMSS program designed to support First Nations youth and young people. The supervisor must be able to navigate, collaborate and maintain working relationships in the coordination of services with team colleagues, First Nations, governments, and communities.

Responsibilities

- Will have a sound understanding of Treaty 8 Urban CFS and the PMSS program
- Supervise aspects of all PMSS program implementation
- Jointly prepares required program reports and budgets
- Oversee day-to-date operations of the PMSS Program
- Employee supervision and team organization (reporting, time management, delegate tasks, scheduling, employee training and orientation)
- Employee performance evaluations
- Fostering team work and mentorship
- Monitor, assess and review caseload and file information
- Responsible for reporting and data collection methods
- Promote health and well-being through the lens of an Indigenous world view
- Identify needs and address service gaps experienced by youth
- Invest and maintain staff training and professional development
- Other related duties as required

Knowledge & Skills

- Demonstrated experience with negotiation, trauma informed practice lens, crisis management, and problem-solving skills
- Ability to maintain confidentiality, discretion, and ethical perspective
- Aware of different jurisdictional child and family services across Canada and interpret various acts and legislation that effect Indigenous youth
- Understanding of colonialism, intergenerational trauma, the 60's Scoop, the residential school system and its ongoing traumatic effect on Indigenous communities
- Knowledge of Indigenous protocols and practices
- Strong communication skills that are clear, concise and confident, verbal and written



Treaty 8 Urban Child & Family Services
11620 168 St NW | Edmonton, AB | T5M 4A6
Phone: (780) 784-3663 | Fax: (780) 760-3611
"Bringing our children home."

Qualifications

- Diploma or Degree in Human Services, Social Work or related field
- Minimum of five (5) years of management experience with direct reports
- Valid class 5 driver's license, reliable vehicle with \$2 Million liability insurance
- Satisfactory Criminal Record Check including vulnerable sector and Child Intervention (Welfare) Record check (dated within 3 months upon hiring)
- Provide 3-year drivers abstract
- Strong working knowledge and experience with Microsoft Office Suite and Database
- Knowledge and understanding of First Nations communities, culture and language an asset

SALARY - \$3,271 Bi-weekly (\$85,046.00)

Closing Date: Until suitable candidate is found
Interested applicants can submit a letter, resume and qualifications to:

hr@treaty8ucfs.ca

(780) 784-3663

WE THANK YOU FOR YOUR INTEREST!

Only applicants selected for an interview will be contacted.